

MINUTES of Wing Parish Council Meeting held on Wednesday 29th March 2017 held in the Village Hall.

79/16 Attendance Register: Cllr's Tulloch (chair), Seviour & Spooner,

County Councillor Edward Baines

80/16 Apologies for Absence: Cllr's Clark, Curley, Dejardin & Newsham, Accepted by members

81/16 To approve the minutes of the meeting held on Wednesday 25th January 2017: Proposed by Cllr Spooner, seconded by Cllr Seviour, that the minutes were a true record of the meeting. Unanimously agree.

82/16 Clerk and Councillor's reports:

Wheelie bins on the grass verge Top Street and CCTV at Top Lodge

A message regarding the bins and CCTV has been sent to Top Lodge but no acknowledgement to date.

Audit papers have been received from Grant Thornton.

Trees and bushes in the Playing Field:

An additional payment was agreed as there was more work necessary due to the accumulated debris from properties backing onto the field. The work has been completed.

Spire Homes

No response – chasing

Old Multi Play equipment removed from the Playing Field.

Currently being sold through Ebay

Items reported to Cllr Newsham

A request had been received to consider if the brightness on the SID could be turned down. *No action*

The water continues to run down Church Lane. *Council members to monitor.*

83/16 Democratic ten minutes. An opportunity for members of the public to speak: Cllr Baines reminded members about the planning meeting 24th April 2017.

84/16 Accounts circulated with the agenda: Noted and received by

members.

85/16 To consider donations to churchyard maintenance and clock maintenance; Proposed by Cllr Spooner, seconded by Cllr Seviour, that a donation of £150 be given in the new financial year (April) towards the upkeep of the Church cemetery. Unanimously agreed.

Proposed by Cllr Seviour, seconded by Cllr Spooner, that up to the amount of £100 be given towards the upkeep and maintenance of the church clock in the new financial year (April). Cllr Tulloch will establish the actual amount. Unanimously agreed.

86/16 The outline of the Freedom of Information Act request to RCC concerning the seeming criminal damages to protected trees at Old Wing Hall): Members agreed that a full report had been received.

87/16 The outcome of the meeting between Cllr's Seviour and Tulloch with the acting head of planning at RCC on their policy on applications for tree felling generally within Wing as a Conservation Village: The meeting highlighted many issues and it was interesting to learn that there is a register of decisions made by RCC which can be inspected at the county council offices. As not all Wing Councillors were present at this meeting it was agreed that this will be an agenda item for the next meeting.

88/16 The present position with regard to updating the Wing Village Hall Trust Deed: The chair of the Village Hall Committee had drawn up a legal draft for consultation with the Trustees, Parish Council and Village Hall Committee. The councillors appointed to attend the Village Hall Committee meetings will look through the document and suggest any amendments for consideration at the next Trustees meeting towards the end of April 2017.

89/16 Neighbourhood Plan

Attached reports:

- **Report of the public meeting 1st March 2017**
- **Attendance list**
- **List of steering group interest**
- **Service level agreement**
- **Terms of reference**

Taken as read by members

To consider and approve as recommended in the follow-up report as attached:

- 1. It is Resolved that Wing Parish Council note the Progress Report and the enthusiasm expressed by local residents to be involved in the formulation of a Neighbourhood Plan,**
- 2. It is Resolved that Wing Parish Council write to Rutland County Council to seek Designation of the Parish Boundary for a Neighbourhood Plan (standard letter attached as Appendix V),**

3. It is Resolved that Wing Parish Council enter into a Service Level Agreement with Rutland County Council (as attached at Appendix IV), and Authorize the Chair of the Parish Council to sign such Agreement on behalf of the Parish Council,
4. It is Resolved that Wing Parish Council establish a Neighbourhood Plan Sub-Committee (to be known as ‘The Wing Neighbourhood Plan Steering Group’) on the standard terms of reference as attached as Appendix III,
5. It is Resolved that Wing Parish Council Approve the consolidated list of volunteers (attached as Appendix VI) coming from the local recruiting exercises as the start-up basis of Steering Group Membership (in addition to the three nominated Parish Councillors), and receive subsequent reports for Membership changes for Approval as may be necessary from time to time – all such Appointments being conditional on receipt of individual volunteer self-certification of meeting the Electoral Commission’s Qualifying Conditions for Parish Council activity,
6. It is Resolved that Wing Parish Council Endorse the Steering Group’s election of Chair and Vice-Chair as will be reported to the Meeting on the 29th March,
7. It is Resolved that Wing Parish Council Note that Steering Group Members are subject to the Parish Council Code of Conduct and its Equality Policy,
8. It is Resolved that the (*three*) nominated Parish Councillors to the Steering Group report further on the Steering Group’s programme and priorities for execution of work after its Members have had time to consider ‘vision’, ‘priorities’ and ‘work programme’,
9. It is Resolved that the Parish Clerk in consultation with the three nominated Parish Councillors and the Steering Group Chair, be Authorized to submit grant funding applications to RCC/Government consistent with initial deliberations under 7 above.

Proposed by Cllr Tulloch, seconded by Cllr Spooner, that with the amendment in item 8 the word three be removed items 1 – 9 be approved. Unanimously agreed.

- 90/16 To consider writing to the residents of properties backing onto the playing to advise them not to deposit garden waste or rubbish onto the playing field:**
Members agreed that a letter is sent to the four residents of the properties backing onto the playing field advising them that under no circumstances should garden waste or other be disposed of into the playing field. Should this occur then the perpetrator(s) may be recharged for the removal of such.

- 91/16 Planning applications (if received in time for the meeting. Planning report:**

2017/0220/FUL – Variation of condition 2 (approved plans) in relation to

**application 2014/0430/FUL – Change of use of Water Tower to office.
Construction of workshop and store with associated parking and delivery areas.
Water Tower, Wing Road, Manton. No objection.**

**2017/0209/CAT – 1 No. Cypress (T1) – reduce height by 4m. The Old Forge, 11
Top Street, Wing. No objection.**

- 92/16 Opening ceremony for new play equipment:** To make arrangements in the warmer weather. To contact Singing Sally's. A date to be considered.
- 93/16 Correspondence:** Invitation to the planning meeting 24th April 2017, copy forwarded to councilors.
- 94/16 Any other business:** To consider requesting an additional sign Top Street. Cllr Spooner will produce a photograph for positioning. (Agenda item next meeting)
- 95/16 Date of next meeting:** Annual Parish meeting & Annual Parish Council meeting 24th May 2017.

Meeting closed at 8.25 pm