

Wing Parish Council

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MINUTES OF PARISH COUNCIL MEETING HELD ON WEDNESDAY 29 SEPTEMBER 2017, WING VILLAGE HALL.

REF. NO.	MINUTE ITEM	ACTION
76/17	<p><u>Attendance Register</u> Cllrs' Spooner (BS) Clark (TC), Dejardin (JD), Newsham (WS), Seviour (DS), Worrall (LW), Parish Clerk (MF)</p>	
77/17	<p><u>Apologies</u> All Councillors were present</p>	
78/17	<p><u>Declarations of Interests</u> None</p>	
79/17	<p><u>Minutes of the Parish Council Meeting, 26th July 2017</u> Minutes approved as a true record of this meeting.</p>	
80/17	<p><u>Clerk and Councillors reports</u></p>	
80/17.1	<p>Re. 51/17: Two nomination periods had now passed without nominations coming forward for the vacant PC Councillor post. It was noted that periods for nominations would be repeated until at least one nomination comes forward.</p>	
80/17.2	<p>Re. 52/17: The contract for the appointment of the Parish Clerk had been finalised, based on the NALC template. It was agreed this now be signed.</p>	MF / BS
80/17.3	<p>Re. 53/17: The sign for 'Top Street' had been supplied and erected in place.</p>	
80/17.4	<p>Re. 54/17: The footpath closure works have been undertaken and the path is open again. A small amount of work is to be completed.</p>	
80/17.5	<p>Re. 58/17: The application for Rate Relief had been lodged with RCC.</p> <p>Re.60/17: It was noted that RCC had informed the PC of its understanding that long-term 'flooding issues are beyond where the refuse bins are currently located. Councillors expressed severe concern over the lack of action here, and the existing byelaws that permit removal of the problem bins if not relocated. A further letter of concern to RCC will be drafted.</p>	MF / BS

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80/17.6	Re. 61/17: Information from RCC had been received on the costs of a replacement bin. Councillors agreed to meet these costs but requested information and pictures on the likely appearance of this before putting a decision in action.	MF
80/17.7	Re. 64/16: All changes to the bank mandate have now been made. Signatories are BS, DS and MF. The correspondence address remains the Village Hall.	
80/17.8	Notification had been received of the Annual Return required to be undertaken by Wing Community Centre.	
80/17.9	It was noted that there has been a change in the responsibilities for the provision of street lighting and all future invoicing will be undertaken by RCC.	
80/17.10	It was agreed to renew membership of Society of Local Council Clerks – an invoice will be sought that notes credit held by SLCC for PC funds.	
80/17/11	The Clerk agreed to taken future responsibility for booking the Village Hall for Pc meetings.	MF
81/17	<p><u>To agree Parish Councillor roles and responsibilities for specific subjects</u> (outstanding item at minute 18/17 from 24 May 2017) It was agreed that 2017/18 roles and responsibilities be as follows: Reps on Neighbourhood Plan sub-group - LW/ JD / DS Village Hall Management Committee – BS / WN + 1 reserve Tree Officer – JD Planning Matters - DS</p>	All to note
82/17	<p><u>Democratic ten minutes</u> No members of the public were in attendance at the meeting.</p>	
83/17	<p><u>Statement of Accounts</u></p>	
83/17.1	2017-18: A bank reconciliation to 25 September 2017 had been circulated prior to the meeting and were accepted.	
83/17.2	2016-17: A Completed certificate had been received from the external auditors, Grant Thornton, for the 2016/17 accounts. Thanks went to the previous Clerk for work on this matter. A copy of the Certificate will be displayed on the village notice board and on the village website by 30 September 2017.	MF

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<p>86/17 86/17.1 86/17.2 87/17.3 87/17.4</p>	<p><u>Matters relating to the village environment</u> Tree vegetation occluding street light in Glaston Road - MF to write to RCC Highways. Maintenance of Wing Maze - Chair to write to Gloria White on the work of working parties; MF to write to RCC on the long-term management of an ancient monument, reinstated by local people. Bushes overhanging footpath on south side of Morcott Road have now been cut back. It was agreed to consider undertaking a survey and a 3-5-year cycle of works of tree growth and health across PC land on the playing fields, the allotments and by the Village Hall. MF to obtain quotes from known contractors and other contacts identified as members of the Arboricultural Association.</p>	<p>MF BS MF MF</p>
<p>87/17 87/17.1 87/17.2 87/17.3 87/17.4</p>	<p><u>Update on Wing Neighbourhood Plan</u> A background report on the village history and the first draft of a proposed 'housing' paper had been circulated prior to the meeting. A draft Wing Project Plan has been commenced, and the potential for making a future grant application will be considered after the work plan becomes clear. Information would soon be distributed to all households. The meeting noted an external enquiry about the potential use of land off Reeves Lane at some future date. Members noted the work underway by RCC on the draft Local Plan, and that there is scant reference to Wing parish to date. The 'development area' and 'conservation area' of the village appear unchanged, but the identification of green spaces appears incomplete. Members requested 2 printed copies of the key documents to facilitate easier reading of the information contained.</p>	<p> MF</p>
<p>88/17 88/17.1</p>	<p><u>Planning applications (if received in time for the meeting)</u> Details of an approval decision had been received from RCC on work to Garden Cottage 8 Top Street.</p>	<p></p>

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88/17.2	Comment had been collected from some Councillors on work to overgrown eucalyptus tree on Church Street.	
88/17.3	It was agreed that unanimous agreement on planning applications can be returned quickly to RCC, whilst a collection of divergent views may require summary and edit by the Clerk.	All
89/17	Correspondence Nothing to report not already circulated. Agreed to circulate regular copies of LRALC Bulletins, and Rural Briefings.	MF
90/17	Business for the next meeting Leaking on roof to stone bus shelter on Top Street to be investigated.	BS
	Date of next meeting – 29th November 2017	

MA Field, Clerk to the Council

Signed:

Chair of the Council

Date: