

MINUTES of Wing Parish Council Meeting held on Wednesday 25th January 2017 in the Village Hall.

64/16 Attendance Register: Cllr's Tulloch (chair), Dejardin, Newsham, Seviour & Spooner,

Five members of the public

65/16 Apologies for Absence: Cllrs Clark & Curley: accepted by members. (Late apologies from County Councillor Edward Baines).

66/16 Declarations of Pecuniary Interest None

67/16 To approve the minutes of the meeting held on Wednesday 30th November 2016:

Proposed by Cllr Seviour, seconded by Cllr Newsham, that the minutes are a true record of the meeting. Unanimously agreed.

68/16 Clerk and Councillor's reports;

Road Sign and Pot Holes

The street sign in Middle Street adjacent to Garden Cottage is falling off its hinges: Rutland County Council has been informed and responded by saying that if it is a minor repair the work will be carried out in this financial year. If it is a major repair it will be scheduled for the next financial year. An inspection will take place by Rob Baxter. The clerk was requested to make RCC aware of the damaged kerbstones in Middle Street following the fire, these kerbstones need resetting.

Further information received:

Some monies have been found, so a Works Order to repair the Street Name Plate has been raised. Potholes in The Jetty have been filled and, this section will be resurfaced some time in new financial year. The kerb-stones will be looked at sometime this week if possible.

Pot holes in the Jetty. The clerk has been informed by RCC that the Jetty is to be resurfaced in this financial year after all.

An accompanied Village inspection with an RCC officer can be requested.

Councillors

It was noted that Council is a corporate body and no single councillor can make decisions on behalf of council. Correspondence to outside bodies relating to council business should be sent through the clerk, this will enable the respondent to understand that it comes from the council.

69/16 Democratic ten minutes. An opportunity for members of the public to speak;

Concern was raised about the state of the footpaths in Top Street

The iron work on the benches in the playing field are in need of treatment, possibly a coat of hammerite.

The overhanging Hawthorn needs to be removed.

Rubbish bins in the High Street – CCTV maybe covering these bins. Is the CCTV legally compliant?

Neighbourhood Plan – a question was asked about landowners being part of the task group, *Assurance was given that all persons involved in the preparation of a Neighbourhood Plan will be covered by the Code of Conduct and would have to declare a pecuniary interest should a matter arise which relates personally to them or close*

relative, they will be unable to take part in any discussion or decision in the declared interest.

69/16 Accounts circulated with the agenda: The clerk advised members that to ensure there is sufficient monies available a VAT refund request had been made to HMRC prior to the end of the financial year. An invoice had been received from the Hall Management committee for the flooring, Parish Council funds are not adequate to pay the VAT until the refund from Revenue and Customs has been received. In the future, it would be helpful if the Parish Council is made aware of substantial expenditure by the Hall Management Committee that impacts on the Parish Council.

Accounts received and approved by members.

70/16. Hall management:

Standing Reports – VHMC Minutes & Finance: *the scheduled January meeting had been postponed until February.*

The minutes of the Trustees meeting held on Wednesday 30th November were received by members.

Progress on the Trust Deed revision. (see attached report of Parish Councillors (as Trustees) and Village Hall management committee).

Proposed by Cllr Dejardin, seconded by Cllr Seviour that the following five points be approved. Unanimously agreed.

- The Trust Deed document was in need of updating and extending with a view to achieving a more concise Governance tool;
- Any such process should ensure that the Village Hall as a community asset is absolutely protected in perpetuity;
- That the potential updating of the Trust Deed in terms of scope and interpretation must be the subject of Wing Village resident's consultation.
- That if the outcome of such consultation widened the interpretation of the scope of activities pursuant to the existing Trust Deed clause "with the object of improving the conditions of life for the inhabitants" then these be funded from monies outside those ring-fenced for the maintenance/upkeep/development of the Village Hall.
- That both sets of representatives would report back to their respective bodies as soon as possible after looking at some interim re-drafting options of the Trust Deed for potential Village consultation.

71/16. Neighbourhood Plan:

- a. Residents interest following the leaflet: There had been a positive response to the leaflet with at least ten Wing residents registering their interest in progressing a Neighbourhood Plan.
- b. Undertaking a Neighbourhood Plan: Confirmation after an initial village meeting.
- c. Nominations of councillors to join the N.P task group: Cllr's Dejardin, Seviour and Tulloch agreed to join the steering group.
- d. Completion of Service Level agreement with Rutland County Council: Confirmation after an initial village meeting
- e. Date of inaugural meeting for the steering group:
 - Members agreed that a meeting be arranged for Wednesday 1st March 2017 at 7 p.m. in the Village hall.
 - A personal invite to all those who have registered their interest.

- An invitation to all Wing residents to the meeting on 1st March.
- If possible those residents who have registered their interest knock on doors and personally deliver the invitation.
- Nominated councillors to prepare the agenda for the meeting.

72/16 To consider the response (if received) from Spire Homes re parking near the entrance to the Village Hall.

The following response was received from Spire Homes:

We have looked into this matter and believe that the area of verge that you refer to does belong to Spire Homes. However, it would appear that this area has been utilised for parking for an extensive period of time, and to date no other concerns or complaints have been brought to our attention.

We feel that this is a community matter rather than a housing matter (as no breach of tenancy is being committed), and we would encourage the community to resolve such matters amongst themselves. As such we do not intend to take any action at this time, but would have no objection if the Parish Council decided to approach residents of Morcott Road directly to respectfully request that they do not park on that area of verge.

Members agreed that the following response should be sent to Spire Homes:

Thank you for your e-mail reply dated 13th January to my enquiry and the information concerning your ownership of this piece of land, which had previously been assumed to be part of the 'Highway'.

The tenant may not be in breach of their tenancy agreement but clearly, they are parking in an area not designated for parking and given that you own the land, we do not believe that this is a "community matter" in terms of responsibility. Parking on this verge, which is inset from the parking bays adjacent to the highway, can when other cars are parked in the parking bay, create a screen of blind sight and hence danger to both pedestrians and traffic exiting the Village Hall Community Centre.

In addition, you will note that there is a children's playground highway warning sign to traffic about this access point and therefore we believe that if you permit usage of this green verge for parking contrary to the original planning arrangements, which you on your own admission seem to be doing, you potentially will carry some public liability for any accidents that might be occasioned by that 'permission'.

Accordingly, we suggest that you;

- 1) Advise your tenant about the situation in the interests of public safety,
- 2) Manage your land in accordance with its designation,
- 3) Provide us with a note of your public indemnity Insurers.

I look forward to hearing from you further.

73/16 To consider a Rutland County Council for a Morcott Road sign: Following a request from a Wing resident who reported a problem with an ambulance call out, members agreed that a request be made to Rutland County Council for an additional 'Morcott Road' sign to be placed just before Glaston Road.

74/16 To consider action relating to the damaged trees in the Old Hall following the visit to the premises on Sunday 8th January 2017: Members agreed that correspondence to date by Rutland County Council was not satisfactory. Members requested that a full report on the actions relating to

the damaged trees be made available to council by RCC and the senior tree officer be invited to visit Wing and speak with council. During this visit members request an explanation of the criteria for approving planning applications for the felling of trees in a conservation area which seemed not to be consistent with national guidelines.

75/16. To consider any action relating to the rubbish bins permanently left out on public highway on Top Street: Members agreed that a polite letter be sent to the owner of the bins requesting that once bins had been emptied they are returned to the owner's premises and not left on the grass verge. While writing to also ask for copy documentation assuring that the CCTV camera attached to the house conforms with legislation in relation to adjacent public pavement.

76/16 Swings and Multi Play equipment:

a. Muddy area surrounding the new equipment: response from Play force;

With regards to your previous email we do only allow to reinstate with top soil and seed as a standard detail, with the time of year the seed will not take at the moment so we will suggest to re visit site in the next few weeks to re seed and monitor, if this is acceptable?

We will also see where the reinstatement may have dropped slightly around the edgings and also top this up with additional top soil.

We try and be as careful as possible during the works however there is unfortunately some damage that occurs especially at this time of year.

b. To consider arranging an official opening: Members agreed that an opening ceremony should take place early April when the surrounding area has been reseeded etc. To ensure children are invited to contact 'Singing Sally's' who meet on a Tuesday in the Village Hall, a local dignitary, and representatives from Play force, Grantscape, Cory and the Rutland Mercury also to be invited.

77/16 Overgrown trees and bushes in the spinney next to the Village Hall and the first Flat: Members agreed that an estimate by an accredited tree surgeon for the work be obtained. Should this estimate fall within a budget of £175, then the contract be awarded.

78/16 Planning applications received in time for the meeting and outcome of previous applications.

Planning application for consideration:

2016/1224/LBA - Proposed conversion of an existing room into a bathroom within the dwelling. The Old Hall, 1 Middle Street. Wing: No Objection,

08/04/16	2016/0323/CAT	ROGER WOOD	ST. PETERS CHURCH	APPROVED
18/05/16	2016/0440/FUL	MR. R. CULLEN	6A REEVES LANE	APPROVED
08/04/16	2016/0195/CAT	MR. R. CULLEN	6A REEVES LANE	APPROVED
26/06/16	2016/0589/FUL	MR. D. GOSS	35, MORCOTT RD	APPROVED

21/07/16	2016/0666/FUL	MR & MRS WILSON	10 MIDDLE STREET	APPROVED
23/06/16	2016/061/CAT	MR. R. CULLEN	6A REEVES LANE	APPROVED
07/09/16	2016/0815/PTA	MR. & MRS FISHER	CITY YARD HSE	APPROVED
				133
26/09/16	2016/0889/CAT	MRS HILL	GREENWAY S	
06/10/16	2016/0929/CAT	MRS ESKDALE	6B REEVES LANE	APPROVED
16/11/16	2016/179/CAT	A.S. CAMPBELL	5 CHURCH STREET	APPROVED
16/11/16	2016/1061/FUL	MRS. H. CULLEN	6A REEVES LANE	APPROVED
21/12/16	2016/1221/CAT	MR. MORRIS	1 TOP STREET	PENDING

79/16. Any other business: None

80/16 Correspondence: Letter from Rutland County Council re Homelessness. *Copy to be scanned and sent to councillors.*

81/16 Date of next meeting : Wednesday 29th March 2017.

Meeting closed at 9.15 pm

Notes on a meeting between representatives of the Wing Village Hall Management Committee and the Wing Parish Council (as Trustee) to discuss the Trust Deed.

Wednesday 18/1/2017

Present: Sally Cox, Nick Knight, Councillor Bryan Spooner, Councillor David Seviour.

Apologies: Councillor Richard Tulloch.

Introduction: Sally Cox opened the meeting which was subject to a brief approved by the Parish Council (as Trustee) at their last meeting in November and which had been circulated to Sally Cox, as Chair of the VHMC, on 9/1/2017.

Information: Sally Cox then invited Councillor David Seviour to summarise the 'headline' Trustee position as reflected in the Brief.

Councillor Seviour summarised the position:

- The Parish Council was categorically not seeking to transfer any of its responsibilities, outside of matters related to its role as Trustee, to the Village Hall Management Committee;

- It was seeking to clarify the terms of the Trust Deed, such Deed being both contradictory at certain points, subject to differing interpretations (even by residents involved in the original fund-raising and inception process), lacking here and there in definitional detail, and probably in need of updating given the passage of time since its creation.

A detailed discussion followed.

After discussing the 'headlines' of the brief, the strongly held and expressed legitimate views of various members of both bodies (the Trustee and the VHMC), and looking in some detail at the original Trust Deed document, it was agreed by all four representatives that:

- The Trust Deed document was in need of updating and extending with a view to achieving a more concise Governance tool;
- Any such process should ensure that the Village Hall as a community asset is absolutely protected in perpetuity;
- That the potential updating of the Trust in terms of scope and interpretation must be the subject of Wing Village resident's consultation;
- That if the outcome of such consultation widened the interpretation of the scope of activities pursuant to the existing Trust Deed clause "with the object of improving the conditions of life for the inhabitants" then these be funded from monies outside those ring-fenced for the maintenance/upkeep/development of the Village Hall.
- That both sets of representatives would report back to their respective bodies as soon as possible after looking at some interim re-drafting options of the Trust Deed for potential Village consultation.

David Seviour 19/1/2017